



CCR Transitional Services

What are your next steps?

Career-Focused Intro Classes

Explore different career pathways

Start to learn about job & career opportunities

Decide if you want to get training in this pathway

Start to learn industry specifics for your next step

Get ready to apply to an IET!!

-
- Business
 - Early Education
 - Healthcare
 - IT 1
 - IT 2
 - Medical Terminology
 - Skilled Trades

Elective classes: taken in addition to reading and writing classes



Intro to Business

- Principles & practices of contemporary business
- The language of the business world
- Foundational knowledge of business concepts
- Principles of marketing goods & services
- Promotion, placement, & pricing of products
- Practicing developing and communicating your business vision

Tuesdays & Thursdays

1:15 pm – 2:30 pm or 5:00 pm – 6:15 pm

For ESL 5 and higher
Contact your advisor to register





Intro to Early Education

- Learn the language of Early Childhood Education
- Practice the communication styles and conversational skills used by teachers
- Receive an introduction to the teaching methods and educational philosophies of Early Childhood Education
- Learn about what it is like to be a teacher
- Explore the career options in Early Childhood Education

For ESL 5 and
higher
Contact your
advisor to register

Mondays & Wednesdays
1:15 pm – 2:30 pm
OR
5:00 pm – 6:15 pm

Intro to Healthcare

- Learn the language of healthcare
- Practice situations and conversations in healthcare settings
- Explore career options in both clinical and non-clinical medical settings
- Start to understand the US healthcare system

Mondays & Wednesdays

1:15 pm – 2:30 pm

OR

5:00 pm – 6:15 pm

For ESL 5 and higher
Contact your advisor to register





Intro to Hospitality

Learn about careers including:

- Reservations & booking
- Catering and coordinating plans for banquets
- Food and beverage service
- Hotel front desk and concierge

Practice the language of Hospitality and the etiquette of excellent customer service in this very dynamic industry

Decide if you wish to pursue a Hospitality IET!!

For students in ESL 5, 6 &
ABE 2 or higher

Tuesdays & Thursdays
1:15 pm – 2:30 pm
or
5:00 pm – 6:15 pm



Intro to IT 1

Basic Computer Skills

- NorthStar Digital Literacy
- Typing practice and appropriate finger placement
- Basic concepts of computing fundamentals
- An introduction to word processing, spreadsheets, & presentations
- Defining commonly used Internet concepts including navigating the web
- Creating, formatting, & managing email accounts

Tuesdays & Thursdays

1:15 pm – 2:30 pm

OR

5:00 pm – 6:15 pm

For ESL 5 and higher
Contact your advisor to register

Intro to IT 2

For those who want to prepare for an IT career

- Microsoft training & testing
- Prepare to study for a career in IT
- Improving typing speed and accuracy
- Advanced concepts of computing fundamentals
- Higher skills in word processing & presentations,
- Practice in creating, formatting
- Managing files using cloud services such as OneDrive and Google Drive

Mondays & Wednesdays

1:15 pm – 2:30 pm

OR

5:00 pm – 6:15 pm

Requires 85% or higher on all 8 tests in Intro to IT 1
& instructor approval



Intro to Medical Terminology

In this class you will learn:

- How to build and understand medical terms
- Extensive study of each body system
- Abbreviations and symbols used in medicine

Monday through Thursday

1:15 pm – 2:30 pm *or* 5:00 pm – 6:15 pm

For ESL 5 and higher

Contact your advisor to register





EXPLORE careers in Vocational Skilled Trades such as:

- Construction: Electrical Wiring & HVAC
- Transportation: Automotive & Heavy Equipment
- Manufacturing & Industrial: Welding & Machining

Learn vocabulary common in many Vocational Skilled Trades professions

Learn the math system used in the US for Vocational Skilled Trades

Mondays & Wednesdays

5:00 pm – 6:15 pm

Intro to Skilled Trades

For ESL 5 and higher

Contact your advisor to register

